

Rorkes Drift Battlefield: Heritage Management Guidelines

- 1. Background**
- 2. Proclamation**
- 3. Heritage resources**
- 4. Heritage management guidelines**
- 5. Public access**
- 6. Management**

- i. Version 3 July 2013
- ii. Version 4 April 2014
- iii. Version 5 May 2015
- iv. Version 6 April 2016

Rorkes Drift Battlefield: Heritage Management Guidelines

1. Background.

Rorkes Drift Battlefield is one of the premier battlefield sites in southern Africa and forms an important part of KwaZulu Natal's tourism product. An area of land that represents a large area of the original battlefield, and incorporating the following is leased by Amafa from the ELC.

- The orientation center
- The staff house
- The cottage
- The "hospital" museum building
- Two storage sheds

The church is excluded from the lease.

The lease is under review and additional structures including a new exhibition area (Azaria Mbatha Room) will be included in the revised lease.

The battlefield is currently managed by Amafa in terms of the KZN Heritage Act (Act 4 of 2008)

2. Proclamation

Provincial Heritage landmark on title T11007/1981 in terms of KZNHA of 2008. Within Msinga LM of Mzinyathi DM.

3. Heritage resources

The following heritage resources are located within the lease area:

- The memorial to the Zulu Dead
- The Colonial cemetery
- The Zulu Cemetery
- The grave of James Rorke
- The staff house, cottage, sheds and museum are all over 60 years in age and automatically protected.

4. Management guidelines

- i. **Memorial to the Zulu dead** – The site is well visited and must be maintained in excellent condition at all times. Bronze work needs to be checked for damage and any cracks or broken items welded as soon as possible. *2016 Add Checks for bronze disease need to determine whether condition is stable or spreading. In the event the condition is stable no action is required. A spreading condition requires chemical intervention. No detergents or cleaning materials should be*

used to clean bronze, and a natural patina should be allowed to develop over time.

- ii. **Colonial cemetery** - The site is well visited and needs to be well maintained at all times. During the summer months it should be mowed / brush cut twice a month, while the frequency of cutting can be reduced to once monthly or less in the winter months. Litter should be removed from the enclosure daily
- iii. **Zulu cemetery** – The graves are well visited and must be maintained in excellent condition at all times. Litter must be removed from the enclosure on a daily basis.
- iv. **Grave of James Rorke** – The site is well visited and should be maintained at all times.
- v. **Self guided trail and signage** – The self guided trail is well used and guided trail markers need to be legible and should be replaced if damaged. Landscaping around the self guided trail stations should be carried out regularly.

(2016 Add – A stock of self guided trail leaflets must always be available.)

- vi. **Check Gate** – Should be kept tidy at all times.
- vii. **Roads** – Every effort should be made to prevent water damage to the roads and tracks within and leading to the lease area.
- viii. **Firebreaks** – Where possible, firebreaks should be completed not later than the end of June of each year.
- ix. **Hunting** – No hunting is permitted in the lease area.
- x. **Exposure of human remains** – Any exposure of bone material must be reported to the Deputy Director: Support Services. Field staff may not inform the press in such event.
- xi. **Orientation Centre** – The orientation center must be kept neat at all times as this serves as the reception for visitors. An Amafa staff member must always be on hand to receive visitors and issue entry tickets. The toilets at the center must be cleaned daily. The ELC Craft Centre utilizes the center as a shop area in terms of a lease. Staff must ensure that the conditions of the lease are complied with.
- xii. **Community Run restaurant** – A restaurant area is leased to a local operator. Staff must ensure that the conditions of the lease are complied with.
- xiii. **Museum** – The museum area must be kept presentable at all times and swept at least daily. Particular attention must be paid to the condition of wood work and roofing.
- xiv. **Borehole pump** – to be kept operational at all times. Failing this staff must ensure that alternative water supply or carted water is supplied.
- xv. **Azaria Mbatha Room.** This exhibition area needs to be cleaned weekly and the condition of artwork and exhibits monitored quarterly

5. Public Access

- i. The battle field is open to the public on all days except Christmas day and Good Friday.
- ii. Hours of opening: Weekdays 08h00 to 16h00, Weekends and public holidays 09h00 to 16h00.

- iii. Visitors are required to obtain a ticket from the *add 2016 receptionist* before they will be permitted entry to the reserve.
- iv. Entry fees will be determined by the Amafa Council.
- v. Entry to the reserve is free on Museum's Day and any other day so determined by the Amafa Council.
- vi. Free entry to the reserve may be granted at discretion of the *(add 2016 Amafa CEO or Deputy Director Support Services)*. *Such visits are to be recorded as such in a separate visitor record.*
- vii. Vehicles may only travel and park on designated areas.
- viii. A filming fee is payable by film crews. *2016 add. Any filming requires written authority of the CEO or Deputy Director Support Technical, and is carried out in terms of the fees and conditions prescribed by the Amafa Motion Picture filming policy.*
- ix. Special permission for after-hours access may be arranged with centre management.
- x. Use of the battlefield for reasons other than viewing of the sites requires the permission of the Amafa Council. *(2016 add The annual MOTH parade during January of each year is permitted, and no charge is levied to participants)*
- xi. Access to the reserve for research purposes requires *add 2016 written authority, including a brief on the nature of the research.*
- xii. Resource harvesting of any kind is not permitted on the battlefield.
- xiii. Access to the reserve for ritual purposes *(add 2016 or special commemorations)* requires no special permission unless fires are to be lit on the battlefield, or ritual animal slaughter occurs. *(2016 add The normal entry fee is payable unless written authority requesting free entry is requested, and granted)*

6. Management.

The heritage component of the battlefield is managed by the Senior Heritage officer: Rorkes Drift , who reports to the Senior Heritage Officer: Isandlwana (within the Support Technical and IT sub directorate of Amafa). All staff operating on the battlefield do so in terms of a duty sheet and instructions from the on site manager. An annual budget for heritage management in the reserve is made available by Amafa in terms of its APP. Procurement is in terms of the Amafa SCM procedure.

The following meetings and command chain guide management of the battlefield:

- i. Support Services Meeting: Meets at least every two months to address APP specific issues.
- ii. An Amafa/ ELC (Rorkes Drift JMC) meeting must be held at least quarterly.
- iii. *2016 add. All urgent matters not forming part of the monthly standing item report must be tabled at the Support Services meeting, or brought to the attention of the Deputy Director Support Services by way of an additional written report.*

7. Standing Items attached to the Management of Rorkes Drift Battlefield.

Output	Indicator	Deadline	Review add
Battlefield maintenance	Painting of cairns, James Rorke	Sept	
	Maintain Zulu Cemetery	Monthly	
	Maintain and mow British cemetery	Monthly	
	Remove litter from site	Weekly	
	Landscaping of gardens and mowing of precinct	Monthly	2016
Maintain Memorial to Zulu Dead	Vandalism check and check for natural damage ie bronze disease and repair if necessary	Monthly	
	Buffalo Thorn Tree in center of memorial fed and watered	Monthly	
Provide interpretation on battlefield	Self Guided Trail markers visible and correctly sited	weekly	
	Mow path of self guided trail	monthly	
	Provide adequate supply of SGT leaflets and ensure new stock is ordered once stock level reaches 300	weekly	
	Ensure that self guided trail stations landscaping is in tact.	Monthly	2016
	Ensure paved areas of self guided trail are kept weed-free	Monthly	2016
Azaria Mbatha exhibition area	Weekly cleaning of Azaria Mbatha exhibition area.	Weekly	
	Monitor condition of Azaria Mbatha room artworks	Quarterly	2016
Provide security to battlefield	Maintenance of perimeter fences	Monthly	
	Annual burning of firebreaks	Aug 1	
Maintain Reception area	Staff and maintain reception and curio shop at Shiyane, open 363 days p/a	Daily	
	Prevent weed growth in paved areas	Monthly	
	Ensure adequate book stock for sale	Monthly	2016
	Ensure information and directional signage and self guided trail is current and legible	Monthly	2016
Maintain Visitor Centre	Prevent weed growth in paved areas to Museum	Monthly	
	Monitor exhibits and maintain to standard	weekly	
	Cleaning of ablution facilities	daily	
	Maintain borehole and pump		
	Ensure that rain water harvesting system is operational	Monthly	
	Collection manager to monitor all exhibit condition	Quarterly	
	Monitor and report on condition of building. Effect minor repairs after advice from Amafa Built Environment Section	Quarterly	2016
Maintain staff accommodation	Monitor condition of staff accommodation and respond if necessary	Quarterly	
	Monitor and report on condition of building. Effect minor repairs after advice from Amafa Built Environment Section	Quarterly	2016
Community Liaison	Shiyane Joint Management Committee	Quarterly	
Provision of community	Utilize local community where possible for	WA	2016

benefits within accepted framework	contract work		
	Accommodation of certain community assistance requests	WA	
	Provide community opportunity to gain commercial benefit through “coffee shop” and guide service	WA	
Contracts	ELC contract in place at financial year start	Annual	
	Security contract in place at anniversary	Annual	
	Restaurant contract in place at financial year start.	Annual	
	Amafa Lease with ELC PMC active and payments effected	Annual	2016

2016 Add

7. Staff Duties. (M&E)

All staff employed by Amafa at Rorkes Drift are to have duty sheets reflecting their current duties, which will form the basis staff monitoring and evaluation programmes. These management guidelines may serve as an appendix to such duty sheets

2016 Add

8. Approval and review

These guidelines should be reviewed annually and any changes tabled for approval / noting of the Executive.

APPROVED

Amafa EXCO DATE.....

CEO.....

APPENDIX I: MONTHLY REPORT TEMPLATE

RORKES DRIFT MONTHLY REPORT:

MONTH:

COMPLETED BY: LALELANI MAZIBUKO

1. RORKES DRIFT BATTLEFIELD / STAFF HOUSE/ BUILDINGS

--

2. MUSEUM/ ORIENTATION CENTRE/ RECEPTION:

Book stock check

--

3. NEIGHBOR/ ELC ISSUES/ COMMUNITY RUN RESTAURANT:

--

4. STAFF ISSUES:

--

5. MOTOR VEHICLES / EQUIPMENT: CONFIRM MONTHLY EQUIPMENT CHECKLIST COMPLETED

ITEM	CONDITION	NEXT SERVICE
Vehicle		
Tractor		
Trailer		

Mower		
Brush-cutter		
Bakkie Firefighter		
Telephones and office equipment		

5.1 OTHER ISSUES RELATING TO EQUIPMENT

6. OTHER ISSUES THAT SUPERVISOR SHOULD BE AWARE OF/ ATTEND TO

7. MONTHLY REPORT: RORKES DRIFT MAINTENANCE

Output	Indicator		Date Done					Comment
Battlefield maintenance	1. Paint markers in Zulu cemetery 2. Paint Rorke grave	Annual August October						
	Mow inside colonial enclosure	Monthly						
	Clean up within Zulu Cemetery enclosure	Monthly						
	Repair memorials damaged as result of natural (lightning) and human intervention (vandalism)	When required						
	Removal of litter from site	weekly						
	Cut grass around orientation center and museum	monthly						
Maintain Memorial to Zulu Dead	Vandalism check and check for natural damage ie bronze disease and repair if necessary	monthly						
	Buffalo Thorn Tree in center of memorial watered	monthly						
Provide interpretation on battlefield	Mow Self Guided trail	monthly						
	Check self guided trail markers	monthly						

	Ensure that self guided trail stations landscaping is in tact.	monthly						
	Ensure paved areas of self guided trail are kept weed-free	monthly						
	Mow path of self guided trail	monthly						
	Provide adequate supply of SGT leaflets and ensure new stock is ordered once stock level reaches 300	Report on current stock						
Provide security to Lease Area	Maintenance of perimeter fences	Report monthly						
	Annual burning of firebreaks							
Maintain Visitor Centre								
	Monitor exhibits and maintain to standard. Completion of checklist	weekly						
	Cleaning of ablution facilities. Completion of checklist	daily						
	Ensure information and directional signage and self guided trail is current and legible							
	Monitor and report on condition of building. Effect minor repairs after advice from Amafa Built Environment Section							
Maintain Azaria Mbatha Exhibition Area	Monitor condition of Azaria Mbatha room artworks	Quarterly						
	Monitor and report on condition of building. Effect minor repairs after advice from Amafa Built Environment Section	Monthly						
Maintain staff accommodation	Monitor condition of staff accommodation and respond if necessary	Monthly report						
	Monitor and report on condition of building. Effect minor repairs	Monthly						

	after advice from Amafa Built Environment Section						
Community Liaison	ELC Meetings	quarterly					

8. VISITATION AND STATISTICS

8.1 Monthly Visitor Figures

VISITORS	TOTAL FOR MONTH	TOTAL
SA Local		
SA English		
SA Afrikaans		
SCHOOL Zulu/ Local		
SCHOOL Other/ENGLISH		
FOREIGN		
	TOTAL VISITORS	

9. SPECIFIC ISSUES EMANATING FROM THE ABOVE CHECKLIST

10. VISITOR BOOK COMPLAINTS / ISSUES TO BE BROUGHT TO SUPERVISORS ATTENTION

11. ANNUAL PERFORMANCE PLAN PLAN PROJECTS PROGRESS REPORT

SIGNED.....

DATE

SUPERVISOR

DATE.....